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nual meeting of the Library Association of the United Kingdom to be held in Oxford in August and September, was read, and Mr. C. F. D. Belden, state librarian of Massachusetts, was appointed as delegate.

In the afternoon of the same day was held a round table on "The needs of small law libraries." The following program was arranged by Miss Claribel H. Smith of the Hampden County law library, Springfield, Mass., who presided:

Law Library Books.

- a. What necessary books must the small law library own?
- b. What books should it have, if funds hold out?

Mr. G. E. Wire, Worcester, Mass., and Mr. A. J. Small, Des Moines, Iowa.

Library of Congress Cards.

Is it expedient for the small law library to use the Library of Congress cards?

Miss G. E. Woodard, Ann Arbor, Mich., and Mr. E. H. Redstone, Boston, Mass.

Law Librarians.

What should be their training, in business efficiency, knowledge of library science and of law?

Miss E. M. H. Fleming, Fort Wayne, Ind., and Mr. E. A. Feazel, Cleveland, Ohio.

Law Annotations.

The importance of annotations and indexing.

Miss C. H. Smith, Springfield, Mass., and Miss N. Louise Ruckteshler, Norwich, N. Y.

The County Law Library from the Lawyer's Point of View.

Mr. W. H. McClintock, Springfield, Mass.

The County Law Library from the Bookseller's Point of View.

Mr. E. W. Hildreth, Boston, Mass.

Jottings, Thoughts and Suggestions.

Mrs. M. C. Klingelsmith, Philadelphia, Penn.

The two formal sessions were held in the morning and afternoon of May 26, at which times the following addresses and papers were listened to:

The Functions and Jurisdiction of the Court of Customs Appeals, by Hon. William L. Wemple, Assistant Attorney-general of the U. S.

Some Auxiliaries of Statute Revision, by Mr. Arthur F. Belitz, Assistant Revisor of Wisconsin.

English Law Libraries by Mr. George F. Deiser of Hirst Free Law Library of Philadelphia.

Legal Literature of Central and South America by Mr. Charles E. Babcock, of The Pan-American Union, Washington, D. C.

The Monthly List of State Publications, by Dr. H. J. Harris, Chief of the Division of Documents of the Library of Congress.

The Promulgation of the Acts of Congress, by Mr. Henry L. Bryan, Editor of Laws, State Department.

Bill Drafting, by Mr. Middleton Beaman, in charge of Legislative Drafting Research at Columbia University, New York.

All the papers, addresses, reports, discussions and proceedings will appear printed in full in the July and subsequent numbers of the Law Library Journal.

At the conclusion of the program some unfinished business was disposed of; a vote of thanks was extended to all who had contributed to make the sessions so successful and pleasurable and the meeting adjourned sine die.

SPECIAL LIBRARIES ASSOCIATION

FIRST SESSION

The sixth annual meeting of the Special Libraries Association was called to order by the president, Mr. D. N. Handy, in the New Willard Hotel, Washington, May 27, 3 p. m.

After introductory remarks, Mr. John A.

Lapp, of the Bureau of Legislative Information, Indianapolis, was introduced. He spoke on "Methods followed and results achieved through coöperation of forty legislative reference and similar libraries."¹

Owing to the absence of Mr. Eugene F. McPike, of Chicago, the paper which he

¹ Special Libraries, June, 1914, p. 86.

was to have read entitled "Methods followed and results achieved by 'International notes and queries' and similar enterprises," was omitted.

Mr. A. G. S. Josephson, secretary of the Index Office, of Chicago, presented a paper entitled "Index office, its nearer purpose and its larger aim."²

This was followed by a paper entitled "The Boston coöperative information bureau in the light of three years of service,"³ by G. W. Lee, of Boston, president of the bureau.

After informal discussion from the floor Mr. R. H. Johnston, librarian of the Bureau of Railway Economics, Washington, D. C., read a paper entitled "Coöperation and the special librarian: Can librarians themselves coöperate in ways that will be helpful and at the same time practical? Can coöperation be reduced to a simple system which will work itself?"

At the close of this paper a motion was made by Mr. Lee, seconded by Mr. Meyer, that there be a Nominating committee appointed to bring in nominations for officers for the ensuing year at a subsequent meeting. Motion carried. Motion was made by Mr. Macfarlane, and seconded by Mr. Lee, that the chair appoint this Nominating committee. Motion carried. The chair appointed: Mr. John A. Lapp, chairman; Miss O. Z. Massey; Miss O. M. Imhoff; Mr. G. W. Lee; Mr. F. N. Morton.

The meeting adjourned at 4:37 p. m.

SECOND SESSION

The second session was called together May 28 at 10:20 a. m. on the mezzanine floor of the New Willard Hotel by Mr. D. N. Handy, president.

The first paper presented was "A national center for municipal information," by Mr. John Cotton Dana.

The question of whether or not discussion should take place regarding Mr. Dana's paper being raised by the president, motion was made, seconded and carried, that we proceed with the reading of the papers.

Thereupon Mr. Edward A. Fitzpatrick, secretary of the Committee on practical training for public service, of the American Political Science Association, presented a paper entitled, "The special library and public efficiency."*

The president then announced that owing to the delay in the appearance of Mr. E. C. Wolf, of the Curtis Publishing Company, his paper would be presented at the evening session.

Then Miss Orpha Zoe Massey, librarian of the Retail Credit Company of Atlanta, presented a paper entitled, "The business library—A means for developing employees."

Brief discussion followed the papers.

On motion of Mr. Marion, duly seconded and carried, the meeting was resolved into a brief business session.

Upon the call of the president, Mr. Lapp read the report of the Nominating committee. The following list of officers was submitted:

For President: Mr. R. H. Johnston, Washington, D. C.

For Vice-President: Miss Elizabeth V. Dobbins, New York.

For Secretary-Treasurer: Mr. Guy E. Marion, Boston, Mass.

For One Member of Executive Board (to hold office for two years): Miss Marion R. Glenn, New York.

On motion of Mr. Morton, duly seconded and carried, the nominations were closed.

On motion of Mr. Morton, duly seconded and carried, the secretary was instructed to cast one ballot for the nominations made by the Nominating committee. The secretary did then cast one ballot for the above-named officers.

Meeting adjourned 12:18 p. m.

THIRD SESSION

The third session was called together May 28 at 8:43 p. m. in the gridiron room of the New Willard Hotel by Mr. D. N. Handy, president.

² Special Libraries, June, 1914, p. 98.

³ Special Libraries, June, 1914, p. 92.

* Special Libraries, June, 1914, p. 89.

Motion was made and seconded that the secretary purchase a gavel for use of future presidents in conducting the meetings. Motion carried.

The report of the treasurer was then called for. The secretary read the same, and motion was made by Mr. Brigham and seconded by Mr. Chamberlain that the report of the treasurer be accepted, audited and filed. Carried.

Motion was made by Mr. Macfarlane, and seconded by Mr. Campbell, that a committee of three be appointed by the chair to audit the books. Carried. The chair did then appoint Mr. C. A. Chamberlain, of Boston, Mr. F. N. Morton, of Philadelphia, and Miss S. A. Halliday, of S. Orange, N. J., as members of this committee. They, thereupon, withdrew from the room with the treasurer's records.

Motion was made by Mr. S. H. Ranck, and seconded by Mr. H. O. Brigham, that a honorarium of \$25.00 be paid to the secretary and the editor of Special Libraries for services for the current year.

On call of the president, Mr. G. W. Lee reported the results of the round table conference held the preceding evening devoted to the discussion of classification systems for special collections. Motion made by Mr. Lee, and duly seconded, that a committee be appointed by the Special Libraries Association to consider the various schemes of classification as to their applicability to special library collections with the purpose of evolving through co-operation some uniform system which may be adapted to the different special fields of library work.

Mr. G. E. Marion then reported the results of the discussion at the round table on the preceding evening devoted to clippings and magazine articles in a special library.

Motion was made by Mr. Marion, and seconded by Mr. Lapp, that the Clippings filing committee, under the chairmanship of Mr. Jesse Cunningham, be continued and asked to report at the next annual meeting.

The president then called for other round table reports, but the leaders being absent, business was proceeding, when Mr. H. H. B. Meyer entered the room and reported the results of the round table held the preceding evening under his charge upon the subject of "Coöperative analytic indexing of a selected number of engineering societies' proceedings." At the close of this round table Miss Frick offered a motion that a committee of five be appointed by the chairman of the meeting (Round table No. 4), Mr. Meyer, to consider the indexing of technical literature and see if it is feasible. This motion was adopted by the round table and the following committee was appointed by Mr. Meyer: Mr. W. P. Cutter, chairman; Miss E. H. Frick; Mr. R. H. Johnston; Mr. W. B. Gamble; Mr. F. N. Morton.

Motion was made by Mr. Campbell, and seconded by Mr. Lapp, that the report as made by Mr. Meyer be adopted. Carried.

Mr. Campbell, of New York City, then presented the following resolution:

Whereas: It is the consensus of opinion of the membership of the Special Libraries Association that there is a strong and growing demand for more and efficient coöperation among those engaged in municipal reference work, and

Whereas: A national center for municipal information seems best fitted to meet the demand, and

Whereas: There is no agreement as to where this work can be most advantageously done, now therefore

Be it resolved: That the president appoint a committee of five to investigate and make recommendations to the Special Libraries Association on or before the next meeting of said association as to the existing sources of information and the condition under which this information may be obtained, and if it appears desirable, to establish a central organization to report as to the location, support, organization and management of such national center for municipal information.

Motion was made by Mr. Campbell, and seconded by Mr. Macfarlane, that the

above resolution be adopted. This was discussed at some length by Mr. Ranck and Mr. Lapp. Motion finally carried. The chair did then appoint the following gentlemen to constitute this committee: Mr. John Cotton Dana, chairman; Mr. H. E. Flack; Mr. John A. Lapp; Mr. Samuel H. Ranck; Mr. R. H. Campbell.

The secretary then read the minutes of the meeting of the Executive board held at 1:30 p. m. of that day. Motion was made by Mr. Macfarlane, and duly seconded, that this report of the Executive board be accepted and adopted as a whole, with the exception of the item relating to the appointment of a committee to have charge of the publication by the Association of a book descriptive of the special library movement. Motion was carried.

Motion was made that we now take up the matter of the training of special librarians. Mr. O. E. Norman, who was the chairman of the first committee to collect data upon this subject, then briefly outlined his views upon the subject. Motion was made and duly seconded that a new committee of three be appointed by the chair to continue the work upon training for special librarianship. Motion carried. The president announced that he would defer his appointments until a later date.

Motion was made by Mr. Brigham, and duly seconded, that a committee of three be appointed by the president to publish a book devoted to the special library movement. This motion was discussed by the secretary, Mr. Bell of Illinois, and Mr. Chamberlain of Boston. An amendment to the above motion was then offered to the effect "that the action of this new committee should be subject to the authority of the Executive board" and was accepted. The original motion was then put and carried.

Mr. Handy then relinquished the chair to the vice-president and reported as chairman of the Publicity committee appointed by the Executive board at Kaaters-

kill. Motion was made by Mr. Handy, and seconded by Mr. Marion, that the present committee as constituted be continued. Motion was carried.

Mr. Handy then reassumed the chair and introduced Mr. E. C. Wolf, of the Curtis Publishing Company, who presented a paper entitled, "Collected information in print and the training of employes of the Curtis Publishing Company, Philadelphia." * Motion was made by Mr. Lee, and seconded by Mr. Lapp, that this paper be accepted and filed. Carried. Very free discussion followed Mr. Wolf's paper regarding the appointment of a committee to work out the ideas which he had presented in his paper. Awaiting the presentation of this motion in good form, business proceeded as follows.

Motion was made by Miss Glenn, and seconded by Mr. Lee, that the exhibits displayed at this convention be sent to Boston where they should be held subject to the call of the exhibitors themselves. Motion was carried.

Announcement was then made of the Executive board meeting to be held on Friday morning, May 29, at 11 o'clock.

At this point Mr. Wolf, after conferring with Mr. Lapp, presented the following resolution:

Whereas: The reference or technical library in the corporation meets the needs of a few, enlarging the information of those few along highly specialized lines, there is a great need for a library which will reach all employes in every business organization. A general business library, established and developed to increase the knowledge of each employe in his particular line of work and to fit him for the job ahead, will be a definite factor in increasing human efficiency and thereby advancing industrial progress,

Resolved: That a committee of three be appointed by the president to investigate the business library problem in corporations, for the purpose of making such an institution a factor for increasing the efficiency of ALL the employes; and to develop concrete methods to be furnished to those corporations which desire to establish libraries for that purpose.

* Special Libraries, June, 1914, p. 96.

Motion was made by Mr. Wolf, and seconded by Mr. Lapp, that this resolution be adopted. Motion was carried. Mr. Handy then announced that these appointments would be turned over to the incoming administration. He then introduced the president-elect, Mr. R. H. Johnston, of Washington, who took the chair and greeted the members.

A motion was immediately offered that a vote of thanks be tendered to the president who has guided the Association during the last two years. The motion was duly seconded and carried.

Meeting adjourned at 10:45 p. m.

GUY E. MARION,
Secretary.

NORMAL AND HIGH SCHOOL LIBRARIANS

JOINT MEETING

The second annual meeting was called to order by Miss Mary E. Hall, librarian of the girls' high school, Brooklyn. The opening address, on "College and normal school courses in the use of the library and in children's literature," assigned to Dr. P. P. Claxton, U. S. Commissioner of Education, was delivered, in his absence, by Dr. Samuel P. Capen, specialist in higher education in the Bureau of Education.

The library is a laboratory, the only one everyone has to keep on using after school is ended. It is absurd to expect a student to use a laboratory without instruction. That teachers have not told students how to unlock the library is extraordinary. Statistics, in the report of the Commissioner of Education for 1912, on the spread of courses in the use of the library, analyzed by Dr. Wolcott, were given. Figures for 1913, from manuscript in the Bureau of Education, show an increase of institutions offering such courses. These courses are of two kinds: 1, those offering instruction in the technical part of library work; 2, those giving instruction in the use of books and in children's literature. The second is the more useful. Three publications mark the advance of library courses in schools. The report to the National Education Association in 1905 of the Committee on instruction in library administration in normal schools; the report of Mr. James V. Sturgis, principal of the Geneseo State Normal School on the training of teachers

in the use of books, in the National Education Association proceedings for 1910, and the report of the Committee on normal school libraries, in the proceedings of the same for 1913. These reports show that the movement is growing rapidly. Results when commented on have a favorable verdict, for pupils are able to do their school work faster. Library lessons should be given in high schools in order that normal schools may specialize on courses for teachers.

Dr. J. D. Wolcott, librarian of the Bureau of Education, told how the library of the Bureau of Education may serve the schools. He said he wished to extend the service of the library and welcomed suggestions for its wider use. The library has a large collection of pedagogical material, both old and new, and an attempt is made to have it as complete as possible. While it is primarily for the use of the specialists of the Bureau and for the staff, the aim is to make it a circulating and reference library for the whole United States, as well as a clearing house for statistics and information. Books are loaned freely to public, university and normal school libraries, and to responsible individuals. Since last fall package libraries have been sent to school superintendents of towns, cities and counties. These libraries contain from twenty-five to fifty books, selected either by the superintendent or by one of the staff of the Bureau, bearing on the topics to be discussed in teachers' meetings. The bibliographic service furnishes free informa-